

TRIPURA REHABILITATION PLANTATION CORPORATION LIMITED
(A Government of Tripura Undertaking)

Registered Office:
1st floor Hamkhry Nuhyung Building
Pandit Nehru Complex
Agartala -799006, West Tripura
Phone & Fax: 0381 2323732
Email ID: trpcltd83@gmail.com

No.F.1-227/ACC/TRPC-2013/PART-I/ **316-21**

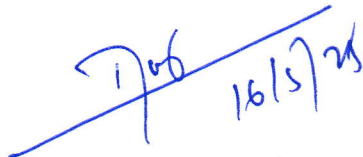
Dated, Agartala, the **16** /05/2025.

NOTICE INVITING FOR EXPRESSION OF INTEREST

Request for expression of interest is invited from the local Chartered Accountants' Firms based in Tripura for conduct of timely Compilation of Accounts for the **financial year 2024-25** of **TRIPURA REHABILITATION PLANTATION CORPORATION Limited (TRPCL)**. EoI will be received up to **3.00 PM of 31st May, 2025** in the registered office of TRPC Ltd. and will be opened on the **same day at 3.30 PM, if possible**. The work of Compilation of Accounts will mainly focus on the following areas:

Sl. No.	Area for work
1	Compilation of consolidated Accounts of TRPC Ltd. for the financial year 2024-25 in licensed Tally software and MS Excel software, including 4 (Four) Zonal offices accounts and Head office accounts.
2	Preparation of Balance Sheet and Profit & Loss Accounts for the FY 2024-25 including schedules, notes on accounts, adjustment entries and received & payments accounts.
3	Zonal offices Accounts will have to prepare after visit of the Zonal offices (North-Kumarghat, South-Udaipur, Dhalai-Ambassa and West-Agartala). All expenses for visiting of the Zonal office have to bear by the selected firm.
4	Preparation of consolidated General Ledger, Consolidated Journal & Consolidated Trial Balance for the year under Compilation.
5	Calculations of Self-assessment Tax for income tax propose.
6	Reply of Audit queries raised during Statutory Audit & Supplementary Audit (C&AG).
7	Balance Sheet Abstract & General Business Profile.
8	Notes on Accounts.
9	Significant Accounting Policies.
10	Schedule of Plantation, Grand/Fund schedule.
11	Cash Flow Statement as on 31/03/2025.
12	Detail of Depreciation Calculation.
13	Deferred tax calculation.
14	Details of accrued interest as on 31/03/2025.
15	Preparing Journal entries for FY 2024-25 for all Zonal & HQ of TRPC Ltd.
16	Any other matter as instructed by Managing Director, TRPC Ltd.

Cont. P/2.



Terms & Conditions of EoI:

1. A brief note on the resources of the Firm indicating its year of establishment, Experience, Qualification & Strength of professionals is to be communicated. The firm must be a CAG empanelled Auditor.
2. The Firm must have head office in Agartala and all communication to the firm will be made to that office address only.
3. The envelop should be super-scribed as "EoI for Compilation of Accounts for the year 2024-25". The selection of the firm will solely rest on the discretion of the Authority.
4. The Firm, who has been appointed as Statutory Auditor by the C&AG for auditing the accounts of TRPC Ltd. for relevant year 2023-24 will not be appointed.
5. The EoI should contain "D" call for Rs. 5,000/- deposited in favour of Managing Director, TRPC Ltd. on any Nationalized Bank which will be refunded to the successful bidder on completion of the task.
6. The interested Chartered Accountant Firm is to submit their Expression of interest (EoI) addressed to the undersigned clearly indication the Terms of Reference, Fees Chargeable.
7. The minimum price for the work is Rs. 50,000/- (Rupees fifty thousand) only.
8. 10% of the fees charged will be paid after conclusion of Supplementary Audit. Timely completion of accounts is important for the assignment. The time limit for timely compilation of the accounts is 60 days from the appointment in this regards. In case of delay beyond 60 days, 15% of the quoted fees will be deducted for each week of delay. However, after total 90 days of appointment the work order will be cancelled if work not completed.
9. In case of tie in the quoted fees, experience in the field of compilation of the firm and other parameters like turnover of previous five years, no. of CAs in the firm will be considered.
10. Managing Director reserves the right to cancel even the lowest bidder if it does not fulfil the criteria as required for compilation of accounts.


Managing Director,
TRPC Ltd., Agartala

cc:

1. The Deputy Manager, HQ, North/ South/ Dhalai/ West Zone TRPC Ltd. for information.
2. The Accounts officer, TRPC Ltd. HQ, Agartala for information.